



Club Meeting Minutes

Tuesday, 6th July 2020

The President opened the meeting at the Christchurch Harbour Hotel at 10:45 a.m.

1. Welcome

The President welcomed members to this the first meeting of the club to be held since the introduction of Covid restrictions in March 2020. A warm welcome was also extended to Mr. Dennis Quilter, who was present as a guest of the club.

2. One Minute Standing Silence

Members were asked to stand for a minute's reflection in recognition of the passing of Mike Fay, Don Richardson, Ian Arnold-Jenkins and Rodney Simpson; all of whom had died since our last meeting.

3. Hotel Rules for Meeting

Cliff Putterford took the opportunity to remind members of the procedures that were being followed by the hotel staff in order to adhere to Government regulation.

4. Ceremonial Handover

Keith Puttick, as President, thanked Maurice Dowling on behalf of the members for presiding over the club during the previous difficult year and presented him with a past-president's tie and lapel badge. Maurice replied by thanking members for their support, before formally handing over the club's chain of office and gavel.

5. Membership Resignations & Numbers

The following members resigned during the previous 16 months:

[Frank House](#), [Graham Smith](#), [John Roberts](#), [Laurence Feast](#), [Ken Edwards](#), [Ron Loveless](#).

As a result, there are now 47 members in the club, four of whom are life members. There are 8 associate members.

6. Welfare Report.

Maurice Dowling updated those present on the health of various members.

7. Treasurer's Report

Graham Newton advised that the club's independent assessor had approved the accounts for 2020 (as attached) and proposed that they be accepted. Maurice Dowling seconded the motion. The proposal was unanimously accepted by attendees.

8. Social Secretaries Reports

- a) The picnic held on Wilverley Plain was attended by 14 people, who enjoyed glorious weather.
- b) 36 people have signed up for the visit to Durmast House on 15th July.
- c) The river cruise and barbecue scheduled for Thursday 19th August is fully booked with 24 attending. Twelve people have put their names down for the Wednesday cruise, but further bookings are required to meet the minimum numbers needed before the event can take place. Members may bring guests.
- d) Bookings have been finalised for the September weekend away. A coffee morning is also being organised for September to cater for those not attending the weekend away.

THE PROBUS CLUB OF CHRISTCHURCH



9. Dining Secretary's Report

Dining arrangements will mirror those previously followed, although forms to enable the ordering of the next month's meals will now be available on each table. Seating at tables will be organised on a randomised basis except for the President's table, which will be decided by the President. A committee member will be seated at each table.

10. Any Other Business

There was no other business

11. Next Meeting

Location: Christchurch Harbour Hotel

Date: Tuesday, 3rd August 2021

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- ⇒ Today's speaker was the club's Vice President, Richard Porter.
Richard's topic was "Confessions of a Misspent Youth".
The vote of thanks was given by Robin Haggett.

THE PROBUS CLUB OF CHRISTCHURCH



Annual Accounts 2020

	<u>2020</u>	<u>2019</u>
Income		
Subscriptions & joining fees etc	1247	1633
Lunches	2563	13283
Ties & Badges	-	97
Social events	606	5651
Presidents Lunch	2196	1888
Club Weekend	1410	7700
In advance following year Lunches	44	198
In advance following year Social events	-	142
In Memoriam (Fay)	470	-
donation	11	-
TOTAL	<u>8547</u>	<u>30592</u>

	<u>2020</u>	<u>2019</u>
Expenditure		
Ties & badges	0	218
Administration	476	438
Website	82	608
Lunches	2608	13621
Presidents Lunch	1983	1932
Presidents Lunch next year (deposit)	-	400
Christmas lunch next year (deposit)	800	-
Insurance	86	70
Social Events	745	5985
Club Weekend	1410	7619
In memoriam Fay, Richardson, Arnold-Jenkins	550	-
TOTAL	<u>8740</u>	<u>30891</u>
Deficit/Surplus for the year	-193	-299
Deficit/Surplus for the year	-193	-299
Balance B/F from previous year	2926	3225
Balance C/F to following year	<u>2733</u>	<u>2926</u>

Represented by

Bank Account	2706	2899
Cash in hand	27	27
TOTAL	<u>2733</u>	<u>2926</u>

Notes to the Accounts

These accounts have been prepared on the receipts and payments basis and include only amounts received and paid during the year.

Ties and badges Stock used for new members, for purchases by existing members, and for the Presidential handover.

Hon. Treasurer Graham Newton



Report of the Independent Examiner to the Members of the Probus Club of Christchurch

I have examined the Income and Expenditure Account and Statement of Assets and Liabilities (the Accounts) of the Probus Club of Christchurch set out on page 1 relating to the year ended 31st December 2020. My examination did not amount to an audit but was carried out in accordance with the general directions issued by the Charity Commissioners for the independent examination of accounts for smaller charities.

Now you have changed to an online banking option I have some recommendations which the members should consider:-

Do away with the petty cash/cash in hand option all cash to be banked.

As a result of the above any members who have expenses should obtain a form from the treasurer to fill in and return with receipt. Payment will be made by BACS. The form to be drawn up by the committee.

Payment to speakers should be made by BACS or Cheques not cash If this is not acceptable to the speakers they don't speak.

You will notice that in the accounts you had a deficit of £299 taken with the advance payments of £340 that makes £639 although this figure is to a certain degree offset by the advance.

David B Howell
26 Kingsbere Gardens
Haslemere Avenue
Highcliffe
Dorset BH23 5BQ

1 May 2021